

INTELLECTUAL PROPERTY RIGHTS POLICY

DEV SANSKRITI Vishwavidyalaya Intellectual Property Rights (IPR) Policy

Effective Date: 01/ 07/ 2024

Version: 1.0

1. Purpose

This policy aims to protect and manage the Intellectual Property (IP) created, developed, or used by Dev Sanskriti Vishwavidyalaya, its employees, contractors, and partners. It ensures compliance with applicable IP laws and promotes innovation while safeguarding organizational and individual interests.

2. Scope

This policy applies to:

- All employees, interns, contractors, consultants, and affiliates.
- All IP created during the course of work with or for [Organization Name].
- All forms of IP, including but not limited to copyrights, trademarks, patents, trade secrets, designs, and domain names.

3. Definitions

- **Intellectual Property (IP):** Any creation of the mind such as inventions, literary and artistic works, designs, symbols, names, and images.
- **Work for Hire:** IP created by employees or contractors as part of their job responsibilities, which is owned by the organization.
- **Confidential Information:** Information not publicly known, including business strategies, product designs, code, and customer data.

4. Ownership of IP

- All IP created by employees in the scope of their employment is the property of DSVV.
- Contractors and consultants must agree in writing that IP developed for DSVV will be assigned to the organization.
- Personal IP created outside of work hours without using company resources will remain the property of the creator unless otherwise agreed in writing.

5. Use of Third-Party IP

- Use of third-party materials (e.g., software, images, content) must be properly licensed and credited.
- Unauthorized use of third-party IP is strictly prohibited and may lead to disciplinary action.

6. Protection and Registration

- DSVV may choose to file patents, trademarks, or copyrights for eligible IP.
- Employees must promptly disclose inventions or creations that may be protectable.

7. Confidentiality

- All IP-related information must be treated as confidential unless explicitly made public.
- NDAs (Non-Disclosure Agreements) must be signed when sharing sensitive IP with external parties.

8. Infringement and Dispute Resolution

- Suspected IP infringements must be reported to the Legal or Compliance department.
- Disputes will be resolved according to applicable laws and the organization's internal procedures.

9. Exit Policy

- Upon termination of employment, individuals must return or destroy any IP materials in their possession.
- Former employees may not use the organization's IP for personal or commercial purposes.

10. Policy Review and Updates

This policy will be reviewed annually and updated as necessary to comply with legal and organizational changes.

Approved By: Dr. Chinmay Pandya, Pro Vice Chancellor

Date: 01/07/2024